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BOARD MEETING AGENDA

December 18, 2018, 8:00 A.M.

			<u>Page</u>
1.	Roll Call		
2.	Minutes	- Regular Meeting – November 20, 2018	1 - 4
3.	Claims	- \$ 389,623.36	5 - 11
4.	Financial Summary And Report	- November 2018	12 - 25
5.	Old Business	- a. Water/Wastewater Status b. Activity Report c. USACE – Additional Lease Billing (No Attachment) d. Resolution 2018-03 – Economic Development Appropriation	26 - 27 28 29
6.	New Business	- a. Annual Capital Equipment – Purchase Recommendation b. FY18 Audit Report (Previously Provided) c. Counterfeit Bill Policy	30 31
7.	Chairman’s Report		
8.	Adjourn		

MINUTES OF A MEETING OF THE WATER WORKS AND SEWER BOARD HELD NOVEMBER 20, 2018

The Water Works and Sewer Board of the City of Eufaula met in regular session Thursday, November 20, 2018, at 8:00 a.m. in the conference room at the Water Works and Sewer Board complex. Upon call of the roll the following members were present: Chairman Jack B. Tibbs, Jr., Vice Chairman Johnny Knight, Chip Chapman, Eugene Harris and Barbara C. Flurry.

Also present: Daryl Baker, General Manager; Christy Mann, Joey White and Michael Taylor, WWSB staff; Courtney Potthoff, Board attorney; Craig Sanford, Goodwyn, Mills and Cawood; and Don Hartzog, Board auditor.

Chairman Tibbs called the meeting to order and presented the minutes of the October 16, 2018 meeting for approval. Mr. Chapman moved to approve the minutes as presented. Mr. Harris seconded the motion. After voice vote, Chairman Tibbs announced the motion had carried.

Chairman Tibbs presented the claims docket for the period ended October 31, 2018 in the amount of \$452,739.89. Mr. Chapman moved to approve the claims as submitted. Mrs. Flurry seconded the motion. After voice vote, Chairman Tibbs announced the motion had carried.

Mrs. Mann reviewed the financial summary for October. Total revenues for October are unfavorable when compared to budget for the month. Total revenues for October are \$365,758.79 compared to budgeted revenues of \$375,196.82. October total revenues are unfavorable compared to the same period for the previous year. Operating expenses are favorable compared to current month budgeted expenses and less than actual expenses for the same period in the prior year. Water sales are less than budgeted amounts for October by 4.2% and are down from the previous month and down from the same period for the previous year. Revenues from sewer services for the month are unfavorable when compared to the prior month by 2.9%. Other revenues are favorable for the month when compared to budget. October's total operating expenditures are less than current month's budgeted operating expenses by 5.9%. Total year-to-date expenses are favorable to year-to-date budgeted amounts by 5.9%. The Administrative department is unfavorable to budget for the month by 22.0%. The Water Operations department is favorable for the month by 8.3%. The Wastewater department is favorable by 11.0% for October. The General Expenses department is favorable for the month by 24.2%. The Board's current-month income for October is \$83,116.26. The Top Ten customers used approximately 9,973,800 gallons in October, trending down compared to the prior month.

Mr. Taylor reviewed the water and wastewater system status update. During the month of October, 50,538,000 gallons of water were produced, averaging approximately 1,630,258 gallons per day. A total of 39,152,000 gallons were sold. The unaccounted factor for October was 11.16% and for 2018 was 15.21%. System water samples for the

month indicated no coliform present in the distribution system. The wastewater treatment plant processed 20.98 million gallons or 0.68 million gallons per day. There was 97.39% removal of all Biochemical Oxygen Demand and 98.74% removal of all Total Suspended Solids. Mr. Taylor stated on October 25 there was an E.coli violation of 727 col/100mL (ammonia 0.713 mg N/L) at the WWTP Effluent. There was another violation on October 30 of 1,119.9 col/100mL (ammonia 0.58 mg N/L). The permit limit for the daily maximum is 235 col/100 mL. The operator said the possible cause is collection and/or handling or shipment to the lab. Mr. Taylor also gave an update on pump status, noting there are now 22 new Flygt pumps and 4 new Zoeller pumps installed in various locations as of October. The contractor has also installed 13 new electrical panels at the lift stations.

Mr. White reviewed the measurable daily task/activity report for October. He noted the following activity: investigate leaks, check meters, etc. – 80; sewer service taps – 1; sewer manhole checks – 82; sewer/other – 64; flush, flow and blowoffs – 10; water line repairs - 20; water/other – 91; total WWTP work orders – 35; electrical/all – 10; line locate requests – 58; after hours call outs – 14; and total work orders – 868.

Under old business, Chairman Tibbs stated the owner of the bowling alley has asked for an extension on the Board's recent action to waive sewer charges, as there has been a delay in opening the center and it is not scheduled to open until late December. Chairman Tibbs stated the property owner has made numerous and necessary cost reducing improvements, and they are continuing to wash the outside of the building. He pointed out that water is not going into the sewer system. The Board's previous action waived the sewer charges through September. After discussion, Mr. Chapman moved to extend the waiver for sewer charges through December 31 and retroactively to the October billing cycle. Mrs. Flurry seconded the motion. After voice vote, Chairman Tibbs announced the motion had carried.

Chairman Tibbs stated he has written a letter to Representative Martha Roby asking for assistance with the Corps of Engineers additional lease billing.

Mr. Baker presented Change Order #2 for the Sanitary Sewer CCTV Inspection project from Gulf Coast Underground in the amount of \$2,945.00, increasing the total project cost to \$101,880.53. Mr. Chapman moved to approve the change order. Mr. Harris seconded the motion. After voice vote, Chairman Tibbs announced the motion carried.

Mr. Baker presented a bid recommendation for the Edgewood Area Sewer Rehabilitation Project, noting Blankenship Contracting, Inc. from Dothan was the lowest responsive bidder with a base bid plus additive alternates 1, 2 and 3 totaling \$1,867,926.00. After discussion, Mr. Chapman moved to accept the bid of Blankenship Contracting, Inc. in the amount of \$1,867,926.00. Vice Chairman Knight seconded the motion. After voice vote, Chairman Tibbs announced the motion has carried. Mr. Baker pointed out the bid award has a 270-day contract period, noting the project should be completed about this time next year.

Next, Mr. Baker presented for Board consideration Resolution 2018-03 (Authorizing an annual appropriation of \$15,000 to the Eufaula Industrial Development Board). Discussion of the request was held. Mr. Chapman questioned why other municipalities and water board throughout the county were not participating. Mr. Harris asked why the amount was set at \$15,000. Mrs. Potthoff stated the committee charged with employing a full time economic development director needs to know a funding source, as the total budget has been set at \$200,000. After discussion, Mrs. Potthoff recommended the Board table the matter until she has the opportunity to clarify the language in the resolution. Vice Chairman Knight moved to table Resolution 2018-03. Mrs. Flurry seconded the motion. After voice vote, Chairman Tibbs announced the motion has carried.

Under new business, Mr. Baker presented a request for the purchase of three budgeted items: a dump truck (\$100,000 budgeted), a Ram 2500 work truck (\$30,000 budgeted), and a trench box (\$10,000 budgeted) that is necessary for the safety of employees. He recommended the purchase of a:

- Freightliner dump truck (\$83,609) with strobe lighting and manual bed cover (\$855)
- Ram 2500 work truck with state bid pricing of \$26,292.83
- Trench box from IronLot with a quote of \$8,199.07 plus estimated shipping of \$600

After discussion, Mr. Chapman moved to approve the purchases as recommended. Mr. Harris seconded the motion. After voice vote, Chairman Tibbs announced the motion had carried.

Mr. Baker stated the Board has recently received an invoice from the Board attorney in the amount of \$22,859.25 covering the period March 4, 2014 through March 28, 2018. Mr. Baker reported he has reviewed the detailed items invoiced, and believes the Board is being invoiced very judiciously as there have been several very time consuming matters the attorney reviewed. After discussion, Vice Chairman Knight moved to approve the invoice as submitted. Mrs. Flurry seconded the motion. After voice vote, Chairman Tibbs announced the motion had carried.

Chairman Tibbs told Board members a recent personnel issue has been addressed, and asked that the Board convene to executive session to discuss the matter. He stated that there would be no business to come before the Board during executive session. Mrs. Potthoff gave an oral statement reflecting that an exception applies to the discussion of the legal ramifications and legal options for pending litigation as well as controversies not yet to be litigated but eminently likely to be litigated. Vice Chairman Knight moved that the Board adjourn to executive session. Mr. Chapman seconded the motion. After a voice vote, the Board adjourned to executive session.

Chairman Tibbs stated there would be no further business to be conducted and the meeting would be adjourned. The Board then entered executive session, reconvening for adjournment at 10:15 a.m.

Mrs. Flurry moved the meeting be adjourned. Vice Chairman Knight seconded the motion. With motion duly made and seconded, the meeting was adjourned.

THE WATER WORKS AND SEWER BOARD
OF THE CITY OF EUFAULA, ALABAMA
A MUNICIPAL CORPORATION

Jack B. Tibbs, Jr., Chairman

ATTEST:

Joy White, Secretary/Treasurer

12/10/2018 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF EUFAULA WATER WORKS BOARD
 POST DATES 11/01/2018 - 11/30/2018
 JOURNALIZED
 BOTH OPEN AND PAID

Vendor Code	Vendor Name		
Inv. Date	Invoice	Description	Amount
0001	AT & T		
11/07/2018	181107	PHONE SERVICE 11/7-12/6	20.28
TOTAL FOR: AT & T			20.28
0007	ALABAMA POWER CO		
11/19/2018	181119	ALABAMA POWER	34,948.04
TOTAL FOR: ALABAMA POWER CO			34,948.04
0009	LEWIS SMITH SUPPLY		
11/16/2018	5232548-01	PVC COUPLING AND ELBOW	6.60
TOTAL FOR: LEWIS SMITH SUPPLY			6.60
0020	BAKERHILL WATER AUTHORITY		
11/16/2018	1118114	REST AREA LIFT STN	19.19
11/14/2018	181114	HWY 131 WATER	19.19
TOTAL FOR: BAKERHILL WATER AUTHORITY			38.38
0021	BARR DIST. CO., INC		
11/02/2018	167676	FUEL CAN	16.00
TOTAL FOR: BARR DIST. CO., INC			16.00
0034	INTERSTATE ELECTRICAL SUPPLY		
11/20/2018	S100340674.001	ALLEN BRADLEY SOFT START	1,708.05
TOTAL FOR: INTERSTATE ELECTRICAL SUPPLY			1,708.05
0037	MIDSOUTH BANK SERIES '12 BOND		
11/01/2018	181101	2012 DEBT SERVICE	42,092.19
TOTAL FOR: MIDSOUTH BANK SERIES '12 BOND			42,092.19
0038	CORE & MAIN, LP		
11/14/2018	J784205	METER BOXES AND LIDS	415.68
TOTAL FOR: CORE & MAIN, LP			415.68
0042	PEA RIVER ELECTRIC		
11/02/2018	181102	SERVICE REST AREA L/S	53.80
TOTAL FOR: PEA RIVER ELECTRIC			53.80
0043	PITNEY BOWES PURCHASE POWER		
11/27/2018	181127	POSTAGE REFILL	300.00
TOTAL FOR: PITNEY BOWES PURCHASE POWER			300.00
0047	SPECTRUM		
11/29/2018	063233401112918	INTERNET & STATIC IP	95.96
TOTAL FOR: SPECTRUM			95.96

0048	WAL-MART COMMUNITY BRC		
10/16/2018	181016	CLEANING SUPPLIES AND ITEMS FOR QUARTERLY LUNCH	105.15
10/19/2018	181019	PLASTIC CUPS	6.34
10/19/2018	181019B	SUPPLIES FOR QUARTERLY LUNCHEON	59.26
10/26/2018	181026	HALLOWEEN CANDY	34.62
11/13/2018	181113	JANITORIAL SUPPLIES AND COFFEE	160.04
TOTAL FOR: WAL-MART COMMUNITY BRC			365.41
0057	CARD SERVICES CENTER		
10/25/2018	126460	SILICONE ADHESIVE	105.84
10/18/2018	181018	NORTON RENEWAL AND UPGRADED PLAN (2 TRANSACTI	118.74
10/29/2018	181029	PHONE CASES	39.24
11/09/2018	181109	TOILET TISSUE	39.98
TOTAL FOR: CARD SERVICES CENTER			303.80
0064	JIM WHALEY TIRES, INC. #7		
10/22/2018	7694547	REPAIR BACKHOE TIRE	73.50
11/09/2018	7699216	NEW TIRES, BALANCE, AND ALIGNMENT	455.87
TOTAL FOR: JIM WHALEY TIRES, INC. #7			529.37
0068	DONALD M HARTZOG CPA, LLC		
11/30/2018	181130	AUDIT	8,250.00
TOTAL FOR: DONALD M HARTZOG CPA, LLC			8,250.00
0073	FLINT EQUIPMENT CO		
11/08/2018	D98219 CREDIT	CREDIT MEMO FOR ERRONEOUS BILLING	(378.51)
TOTAL FOR: FLINT EQUIPMENT CO			(378.51)
0078	SALES AND USE TAX DIVISION		
11/30/2018	11202018	UTILITY TAX NOV '18	6,899.52
TOTAL FOR: SALES AND USE TAX DIVISION			6,899.52
0079	CITY OF EUFAULA		
12/10/2018	181210	NOVEMBER FUEL	1,798.00
TOTAL FOR: CITY OF EUFAULA			1,798.00
0080	WITHHOLDING TAX RETURNS		
11/30/2018	11302018	STATE W/H PAYABLE NOV '18	2,996.46
TOTAL FOR: WITHHOLDING TAX RETURNS			2,996.46
0086	NATIONWIDE RETIREMENT SOLUTION		
11/06/2018	181106	DEFERRED COMP P/E 11-4-18	395.00
11/19/2018	181119	DEFERRED COMP P/E 11-18-18	355.00
TOTAL FOR: NATIONWIDE RETIREMENT SOLUTION			750.00
0090	AFLAC INCORPORATED		
11/14/2018	222246	AFLAC INSURANCE	1,368.20
TOTAL FOR: AFLAC INCORPORATED			1,368.20
0092	LIBERTY NATIONAL INSURANCE		
11/27/2018	181227	LIBERTY NATIONAL	583.16
TOTAL FOR: LIBERTY NATIONAL INSURANCE			583.16

0093	VERIZON WIRELESS		
11/23/2018	9819025861	CELL PHONES AND TABLETS	921.63
11/23/2018	9819025862	TABLETS AND ROUTERS	174.84
11/23/2018	9819025863	SCADA COMMS	682.14
11/23/2018	9819025864	TELEPHONES	332.76
TOTAL FOR: VERIZON WIRELESS			2,111.37

0101	COLONIAL LIFE & ACCIDENT		
11/21/2018	8766107-1201537	COLONIAL LIFE INS (BCN E8766107)	210.42
TOTAL FOR: COLONIAL LIFE & ACCIDENT			210.42

0104	ALABAMA CHILD SUPPORT		
11/06/2018	181106	REMITTANCE #834434 CHILD SUPPORT P/E 11-4-18	113.08
TOTAL FOR: ALABAMA CHILD SUPPORT			113.08

0111	MARVIN'S		
11/05/2018	40577451	CLEANING ITEMS FOR VOTING	73.97
11/13/2018	40577757	PIPE INSULATION	31.62
11/16/2018	40577869	BRAIDED CLOTHES LINE FOR WWTP	7.99
11/20/2018	40577974	PVC CEMENT, COUPLING, BUSHING, AND WALL PLATE	11.16
TOTAL FOR: MARVIN'S			124.74

0116	WILLIAMS,POTOFF,& SMITH, LLC		
11/15/2018	181115	LEGAL FEES MARCH 2014- MARCH 2018	22,859.25
TOTAL FOR: WILLIAMS,POTOFF,& SMITH, LLC			22,859.25

0117	PITNEY BOWES		
10/31/2018	3307444437	POSTAL MACHINE MAINT CONTRACT	137.24
TOTAL FOR: PITNEY BOWES			137.24

0124	USABLUEBOOK-A/R DEPT		
11/26/2018	745243	LAB SUPPLIES	326.09
TOTAL FOR: USABLUEBOOK-A/R DEPT			326.09

0146	SOUTHEAST ALABAMA GAS DIST.		
11/01/2018	181101	NATURAL GAS 10-2 TO 11-1	8.32
TOTAL FOR: SOUTHEAST ALABAMA GAS DIST.			8.32

0170	RETIREMENT SYSTEMS OF ALABAMA		
11/30/2018	11302018	RETIREMENT NOV '18	5,191.32
TOTAL FOR: RETIREMENT SYSTEMS OF ALABAMA			5,191.32

0172	HURST PEST CONTROL LLC		
11/30/2018	181130	MONTHLY EXTERMINATION SERVICE	25.00
TOTAL FOR: HURST PEST CONTROL LLC			25.00

0183	STATE EMPLOYEES INSURANCE BD		
11/13/2018	11201892823	HEALTH INSURANCE	17,237.00
TOTAL FOR: STATE EMPLOYEES INSURANCE BD			17,237.00

0185	DOTHAN SECURITY SERVICES		
11/01/2018	35454	ANNUAL CELLULAR MONITORING	120.00
TOTAL FOR: DOTHAN SECURITY SERVICES			120.00

0198	YOUNG JOHNSTON & ASSOC.,INC.		
11/14/2018	15256	BETHANY'S NOTARY BOND	60.00
TOTAL FOR: YOUNG JOHNSTON & ASSOC.,INC.			60.00
0221	FERGUSON WATERWORKS		
11/14/2018	1283305	HAND WRENCH, IMPACT SOCKET CORP	135.35
11/16/2018	1283787	CORPORATION SOCKETS	35.36
11/28/2018	CM70696	CREDIT MEMO FOR RETURNED ITEM	(35.36)
TOTAL FOR: FERGUSON WATERWORKS			135.35
0225	EMPIRE PIPE & SUPPLY CO		
11/02/2018	2011323	THREE 3/4" METERS	705.00
TOTAL FOR: EMPIRE PIPE & SUPPLY CO			705.00
0259	EUFAULA EDUCATION FOUNDATION		
11/30/2018	181130	EUFAULA EDUCATIONAL PROJECT	136.49
TOTAL FOR: EUFAULA EDUCATION FOUNDATION			136.49
0286	DADE PAPER		
11/05/2018	13067978	SOFTPULL PAPER TOWELS	173.73
TOTAL FOR: DADE PAPER			173.73
0295	BENNETT AUTO PARTS,LLC		
11/20/2018	700034973643834	HOSE END FOR VAC TRUCK	27.13
TOTAL FOR: BENNETT AUTO PARTS,LLC			27.13
0296	VERIZON NETWORK FLEET INC		
11/14/2018	CREDIT9022749	FLEET NETWORK - CREDIT FROM LAST INVOICE	(56.85)
12/01/2018	OSV000001618772	FLEET NETWORK	189.50
TOTAL FOR: VERIZON NETWORK FLEET INC			132.65
0323	O'REILLY AUTO PARTS		
11/16/2018	1874-231615	BITS FOR PUMP BOLTS	12.99
TOTAL FOR: O'REILLY AUTO PARTS			12.99
0332	HAMPTON INN		
11/07/2018	181012	RESERVATION - EUFAULA WATER WORKS - 12-7-18	100.00
TOTAL FOR: HAMPTON INN			100.00
0337	XYLEM WATER SOLUTIONS USA, INC		
11/20/2018	3556A41891	PULLEYS FOR CLARIFIER #1	2,855.90
TOTAL FOR: XYLEM WATER SOLUTIONS USA, INC			2,855.90
0343	FASTENAL COMPANY		
11/09/2018	ALEUF135951	SCREWS FOR VAC TRUCK	1.75
11/09/2018	ALEUF135964	SCREWS FOR AERATOR	1.75
11/13/2018	ALEUF136005	DUCT TAPE AND ABSORBANT	41.27
11/19/2018	ALEUF136099	BOLTS	3.50
11/19/2018	ALEUF136104	SCREWS	7.43
TOTAL FOR: FASTENAL COMPANY			55.70
0346	SEARS COMMERCIAL ONE		
10/19/2018	T627237	WRENCHES	37.68
TOTAL FOR: SEARS COMMERCIAL ONE			37.68

0371	CITY SHOP		
10/09/2018	21245	RESET CHECK ENGINE LIGHT - TK 6510	18.00
10/16/2018	21261	FIX HEADLIGHTS TK 6510	20.05
10/17/2018	21268	FAN CLUTCH ON MOTOR REPAIR - TK 6517	502.55
11/05/2018	21329	OIL CHANGE TK 6506	46.66
11/01/2018	21346	OIL LEAK - TK 6517	61.89
11/09/2018	21352	SERVICE TK 6510	78.25
11/13/2018	21355	CHECK FILTER AND ADD TRANS FLUID TK 6510	129.97
11/14/2018	21360	FIX HEADLIGHT AND CHECK BOLTS TK 6514	145.66
11/15/2018	21370	CHECK BRAKES TK 6510	195.43
TOTAL FOR: CITY SHOP			1,198.46

0383	THE BANK OF NEW YORK MELLON		
11/01/2018	181101	MONTHLY DEBT SERVICE 2017 P&I	46,120.84
11/01/2018	181101-14	MONTHLY DEBT SERVICE - 2014 BOND	22,691.87
11/20/2018	252-2152760	TRUSTEE FEES	530.00
TOTAL FOR: THE BANK OF NEW YORK MELLON			69,342.71

0398	ENVIRONMENTAL RESOURCE ANALYST		
11/06/2018	43394	ADEM REQ'D TESTING	1,586.70
TOTAL FOR: ENVIRONMENTAL RESOURCE ANALYST			1,586.70

0404	HARCROS CHEMICALS, INC.		
11/12/2018	330119413	CHLORINE FOR WEELS AND WWTP	1,000.29
11/26/2018	330119522	CHLORINE AND SULFUR DIOXIDE	1,633.54
TOTAL FOR: HARCROS CHEMICALS, INC.			2,633.83

0416	PROFESSIONAL WIREGRASS COMM INC		
10/31/2018	308010312018	ANSWERING SERVICE	165.84
TOTAL FOR: PROFESSIONAL WIREGRASS COMM INC			165.84

0443	EUFAULA COMMUNITY CENTER		
11/30/2018	181130	COMMUNITY CENTER DUES	85.50
TOTAL FOR: EUFAULA COMMUNITY CENTER			85.50

0476	WENDI HENDERSON		
11/13/2018	181113	REIMBURSEMENT FOR EDUCATION PAYMENT WITHHELD	721.41
TOTAL FOR: WENDI HENDERSON			721.41

0507	STREETS AND SANITATION		
11/30/2018	181130	GBG FEES COLLECTED & DUMPSTER FEES	93,861.75
TOTAL FOR: STREETS AND SANITATION			93,861.75

0545	DARYL BAKER		
12/06/2018	181206	MILEAGE REIMBURSEMENT	286.67
TOTAL FOR: DARYL BAKER			286.67

0555	QUILL CORPORATION		
11/09/2018	2644896	CALENDARS AND RUBBER BANDS	142.86
TOTAL FOR: QUILL CORPORATION			142.86

0587	DAVID COCHRAN GRAPHICS		
11/01/2018	706	MONTHLY DOMAIN HOSTING	9.99
TOTAL FOR: DAVID COCHRAN GRAPHICS			9.99

0636	WILLIAM D KING MD		
12/14/2018	141214	NEW HIRE PHYSICAL	80.00
TOTAL FOR: WILLIAM D KING MD			80.00

0658	RSA-1 DEFERRED COMPENSATION		
11/30/2018	11302018	RSA-1 OF ALABAMA NOV '18	294.00
TOTAL FOR: RSA-1 DEFERRED COMPENSATION			294.00

0666	BEHAVIORAL HEALTH SYSTEMS, INC		
11/09/2018	181109	TRAINING ON DRUG TESTING FOR WENDI HENDERSON	400.00
TOTAL FOR: BEHAVIORAL HEALTH SYSTEMS, INC			400.00

0671	DEAN'S COMMERCIAL TWO-WAY		
11/27/2018	220956	MONTHLY SERVICE FOR RADIO EQUIPMENT	115.50
TOTAL FOR: DEAN'S COMMERCIAL TWO-WAY			115.50

0701	BERNEY OFFICE SOLUTION		
11/16/2018	IN593325	MAINTENANCE CONTRACT FOR COPIER	120.32
TOTAL FOR: BERNEY OFFICE SOLUTION			120.32

0759	THE LINCOLN NATIONAL LIFE INS		
11/19/2018	181119-910986	GROUP TERM LIFE INSURANCE	241.16
12/03/2018	181203	VOLUNTARY LIFE INSURANCE	372.58
TOTAL FOR: THE LINCOLN NATIONAL LIFE INS			613.74

0800	PAYROLL ACCT- MSB		
11/06/2018	181106	PR FUNDING P/E 11-4-18	22,214.11
11/19/2018	181119	PR FUNDING P/E 11-18-18	20,252.81
11/19/2018	181119INC	PR FUNDING - INCENTIVE	13,490.58
TOTAL FOR: PAYROLL ACCT- MSB			55,957.50

0830	GREEN EQUIPMENT		
11/16/2018	40765	RADIO DET LEADS FOR LOCATOR	90.00
TOTAL FOR: GREEN EQUIPMENT			90.00

0831	SHEFFIELD FUND		
11/27/2018	181127	WORKER'S COMP	2,618.00
TOTAL FOR: SHEFFIELD FUND			2,618.00

0839	CASTLE BRANCH		
11/15/2018	0676238-IN	BACKGROUND CHECKS	35.50
TOTAL FOR: CASTLE BRANCH			35.50

0844	MONEY FORD INC		
11/27/2018	56016	TK 6517 REPAIRS	1,744.98
TOTAL FOR: MONEY FORD INC			1,744.98

0849	CINTAS		
11/01/2018	646182941	UNIFORMS	118.99
11/08/2018	646184767	UNIFORMS	138.18
11/15/2018	646186564	UNIFORMS	118.12
11/22/2018	646188357	UNIFORMS	138.18
TOTAL FOR: CINTAS			513.47

0855	MAINSTREET FAMILY URGENT CARE		
11/01/2018	4895	EMPLOYEE RAPID PANEL TESTING	80.00
TOTAL FOR: MAINSTREET FAMILY URGENT CARE			80.00

0898	THELMA'S KITCHEN		
11/29/2018	181129	DEPOSIT FOR ANNUAL BANQUET CATERING	200.00
TOTAL FOR: THELMA'S KITCHEN			200.00

UB REFUND			
11/06/2018	11/06/2018	UB refund for account: 028398	33.59
11/06/2018	11/06/2018	UB refund for account: 010234	19.75
11/06/2018	11/06/2018	UB refund for account: 030524	67.02
11/06/2018	11/06/2018	UB refund for account: 026937	1.45
11/06/2018	11/06/2018	UB refund for account: 030626	74.25
11/06/2018	11/06/2018	UB refund for account: 028979	41.97
11/13/2018	11/13/2018	UB refund for account: 028674	43.72
11/13/2018	11/13/2018	UB refund for account: 026983	8.51
11/13/2018	11/13/2018	UB refund for account: 027879	52.73
11/13/2018	11/13/2018	UB refund for account: 030456	63.47
11/13/2018	11/13/2018	UB refund for account: 016182	47.93
11/13/2018	11/13/2018	UB refund for account: 010234	50.25
11/13/2018	11/13/2018	UB refund for account: 023768	86.63
11/27/2018	11/27/2018	UB refund for account: 030603	76.52
TOTAL DEP REFUNDS:			667.79

TOTAL - ALL VENDORS 389,623.36

**Financial Summary – November 2018
December 18, 2018**

Total Revenues for November 2018 are unfavorable when compared to budget for the month. Total revenues for November are \$361,721.19 compared to budgeted revenues of \$377,545.41. November total revenues are unfavorable when compared to the same period for the previous year. Year-to-date actual revenues are below year-to-date budgeted amounts. Operating expenses are favorable compared to current month budgeted expenses and more than actual expenses for the same period in the prior year.

Revenue

Water Sales are less than budgeted amounts for November by 4.7% with sales of \$178,583.24. Water sales are up from the previous month and down from the same period for the previous year. Revenues from **Sewer Services** for November are \$163,532.97 which is favorable when compared to the prior month and unfavorable to the current month’s budget figure of \$169,911.44 or 3.8%. Other Revenues are unfavorable for the month when compared to budget.

Expenses

November’s total operating expenditures of \$194,760.96 is less than current month’s budgeted operating expenses of \$225,206.24, or 13.5% less than budgeted expenses. Total year-to-date expenses are favorable to year-to-date budgeted amounts by 11.2%. The Administrative department is favorable to budget for the month by 44.8% and favorable by 17.7%, year-to-date. The Water Operations department is favorable for November by 19.2% and favorable year-to-date by 17.1%. The Waste-Water department is favorable compared to budget by 19.7% for November and favorable compared to year-to-date by 15.7%. The “General Expenses” department is unfavorable for the month by 110.4% with year-to-date actual expenses unfavorable to budget by 41.3%.

Total Payments (including payroll) for the month of November were:	\$ 389,623.36
Capital Projects – Annual Operations:	\$ 0.00
Capital Projects –Annual Systems:	<u>-\$ 0.00</u>
Operating Expense payments:	\$ 389,623.36

The Water Board’s Current-Month Income for November is \$17,938.00. Income for the same month, prior year was \$83,183.77. Total gallons sold in November are 38,481,500. Total gallons sold for recent previous months are as follows:

Oct18 – 39,152,000 gals	Sept18 – 42,857,100 gals	Aug18 – 41,482,800 gals
Jul18 – 41,592,600 gals	Jun18 – 48,160,200 gals	May18 – 45,934,700 gals
Apr18- 38,468,000 gals	Mar18 – 32,655,000 gals	Feb18 – 33,873,900 gals
Jan18 – 34,468,500 gals	Dec17 – 38,532,300 gals	Nov17 – 45,949,900 gals
Oct17 – 40,424,400 gals	Sept17 – 42,959,568 gals*	Aug17 – 46,257,477 gals*

Our “Top Ten” customers used approximately 11,152,700 gallons in the month of November, trending up compared to the prior month. **Those same Customers** used 14,523,600 gallons for November of 2017. The Top Ten Customers for that **same period last year** used 15,198,900 gallons.

**Corrections made for estimated usage adjustments to Carbo’s Boundary Street meter.*

COMPARATIVE BALANCE SHEET - PERIOD ENDING 11/30/2018

GL Number	Description	PERIOD ENDED 11/30/2017	PERIOD ENDED 11/30/2018
Fund 1 -			
*** Assets ***			
CURRENT ASSETS			
1-00-0001	FARMERS 2014 BOND DEP MONEY MARKET	399,302.58	0.00
1-00-0005	MID-SOUTH BANK (PYRL)	5,637.18	5,648.85
1-00-0009	MIDSOUTH WWS LIQUID CD	415,300.99	0.00
1-00-0010	O & M Public Fund	1,281,979.15	785,130.48
1-00-0011	8 MONTH CD - PEOPLES	0.00	250,000.00
1-00-0012	CASH ACCOUNT 10-214-755	4,907.51	4,914.87
1-00-0014	12 MONTH CD - PEOPLES	0.00	753,459.25
1-00-0015	PETTY CASH	1,000.00	1,000.00
1-00-0016	12 MONTH CD (CUST DEPS) - PEOPLES	0.00	351,614.31
1-00-0017	2017 CONSTRUCTION FUND	7,160,126.39	3,144,028.45
1-00-0025	ACCRUED INTEREST ON SECURITIES	3,884.38	7,190.36
1-00-0029	2014 BOND NOW CHECKING	2,041.52	0.00
1-00-0030	ACCOUNTS RECEIVABLE-CUSTOMERS	525,822.69	474,548.77
1-00-0031	ALLOW FOR DOUBTFUL	(50,798.71)	(30,358.49)
1-00-0040	ACCOUNTS RECEIVABLE-OTHER	0.00	3,391.01
1-00-0045	PRE-PAID INS	61,507.11	66,737.39
1-00-0047	PRE-PAID LIFE INSURANCE	0.00	(45.50)
1-00-0048	PREPAID HEALTH INSURANCE	10,276.18	12,374.01
1-00-0055	PRE-PAID SUI BENEFITS	0.00	2,046.22
1-00-0145	CUSTOMER DEPOSIT-MIDSOUTH BANK	384,772.76	39,963.06
1-00-0154	2012 Series Debt Service -MSB	298,439.84	307,881.24
1-00-0155	2012 Series Debt Service-BNY	36,803.13	32,533.13
1-00-0163	2017 PRINCIPAL DEBT SERVICE	190,278.08	195,335.76
1-00-0164	2017 INTEREST DEBT SERVICE	45,050.56	45,228.56
1-00-0165	2014 DEBT SERVICE	123,081.14	127,202.70
	CURRENT ASSETS	10,899,412.48	6,579,824.43
FIXED ASSETS			
1-00-0300	MAINS,METERS,HYDRANTS	9,643,731.29	9,695,469.46
1-00-0325	STANDPIPES	4,513,055.29	4,873,055.29
1-00-0330	VEHICLES	413,451.76	843,946.63
1-00-0335	WATER DIST MACH & EQUIPMENT	175,136.97	202,345.47
1-00-0340	RADIO EQUIPMENT	70,750.25	70,750.25
1-00-0345	SUPPLY PLANT LAND	229,255.48	229,255.48
1-00-0350	BUILDINGS AND STRUCTURE	55,323.89	55,323.89
1-00-0353	OFFICE & SHOP BUILDING	347,253.87	347,253.87
1-00-0355	WATER-SUPPLY PLANT-SHOP	8,288.04	8,288.04
1-00-0360	WATER SUPPLY-MACH & EQUIPMENT	147,183.28	137,233.28
1-00-0370	WATER SUPPLY-DEEP WELLS	2,231,214.47	2,231,214.47
1-00-0375	WATER SUPPLY-IMPROVEMENTS	20,550.00	20,550.00
1-00-0400	SANITARY SEWER SYSTEM	20,229,901.53	20,230,601.53
1-00-0425	WASTEWATER TREATMENT PLANT	1,402,527.22	1,425,063.69
1-00-0435	OFFICE FURNITURE & EQUIPMENT	179,852.14	179,852.14
1-00-0440	GEN MACHINERY	237,011.41	310,476.49
1-00-0500	ACC DEP-WATER SYSTEM	(4,594,595.03)	(4,907,108.85)
1-00-0505	ACC DEP-STANDPIPES	(1,883,165.50)	(2,033,279.18)
1-00-0510	ACC DEP-VEHICLES	(315,047.41)	(339,285.77)
1-00-0515	ACC DEP-MACH & EQUIPMENT	(171,413.93)	(174,418.20)
1-00-0520	ACC DEP-RADIO EQUIPMENT	(65,521.98)	(66,606.06)
1-00-0525	ACC DEP-BUILDINGS & STRUCTURE	(40,327.25)	(41,749.89)
1-00-0526	ACC DEP-OFF & SHOP BLDGS	(211,705.34)	(222,113.96)
1-00-0530	ACC DEP-SHOP	(8,145.72)	(8,288.04)
1-00-0535	ACC DEP- MACH & EQUIPMENT	(138,563.87)	(130,768.72)
1-00-0545	ACC DEP- DEEP WELLS	(1,047,323.54)	(1,098,099.26)
1-00-0550	ACC DEP-IMPROVEMENTS	(13,563.00)	(13,974.00)
1-00-0555	ACC DEP-SEWER SYSTEM	(7,796,285.08)	(8,328,261.59)
1-00-0560	ACC DEP-WASTEWATER PLANT	(824,980.05)	(866,274.12)
1-00-0565	ACC DEP-OFFICE EQUIPMENT	(80,097.14)	(107,934.46)

COMPARATIVE BALANCE SHEET - PERIOD ENDING 11/30/2018

GL Number	Description	PERIOD ENDED 11/30/2017	PERIOD ENDED 11/30/2018
1-00-0570	ACC DEP	(119,793.15)	(152,042.33)
1-00-0600	CONSTRUCTION IN PROGRESS	21,261.25	21,261.25
1-00-0610	WORK IN PROGRESS - 2014	91,677.56	0.00
1-00-0613	CAPITALIZED INTEREST	178,867.41	178,867.41
1-00-0617	WORK IN PROGRESS - 2017 BOND	510,692.58	5,163,361.99
1-00-0618	O/M REVENUE	44,262.37	0.00
1-00-0620	O/M RESERVE FUND	3,672.50	10,661.92
	FIXED ASSETS	23,444,392.57	27,744,628.12
OTHER ASSETS			
1-00-0800	DEFERRED OUTFLOW	192,975.10	207,642.64
1-00-0810	NET PENSION ASSET	0.00	15,934.00
	OTHER ASSETS	192,975.10	223,576.64
Total Assets		34,536,780.15	34,548,029.19
*** Liabilities ***			
1-00-1205**	DUE TO CUSTOMER	(100.00)	66.68
	CURRENT ASSETS	(100.00)	66.68
1-00-1221**	DEFERRED AMOUNT	(93,594.71)	(71,989.20)
	OTHER ASSETS	(93,594.71)	(71,989.20)
CURRENT LIABILITY			
1-00-1010	ACCTS PAYABLE-OPERATIONS	134,397.23	172,138.27
1-00-1011	ACCOUNTS PAYABLE CONSTRUCTION	91,677.56	566,426.92
1-00-1014	ACCRUED PAYROLL	20,029.48	20,706.61
1-00-1015	UTILITY TAXES PAYABLE	9,040.21	6,395.47
1-00-1020	GARBAGE FEES DUE CITY	99,603.90	101,319.41
1-00-1045	LIBERTY NATIONAL PAYABLE	(301.93)	(314.99)
1-00-1050	COLONIAL LIFE & ACCNT PAYABLE	409.40	387.56
1-00-1053	EUFAULA COMMUNITY CENTER	105.98	106.77
1-00-1055	BLUE CROSS HEALTH PAYABLE	(4,501.88)	(5,160.14)
1-00-1060	UNITED WAY PAYABLE	66.00	126.73
1-00-1065	PREPAID LEGAL SERVICES	61.08	114.83
1-00-1071	LINCOLN LIFE	(304.97)	(333.39)
1-00-1075	AFLAC INSURANCE	(261.85)	(231.07)
1-00-1080	ACCRUED INTEREST PAYABLE	112,913.73	69,271.42
1-00-1090	ACCRUED VACATION/SICK LEAVE	82,319.30	76,777.15
1-00-1100	CUSTOMER DEPOSITS	384,827.47	391,647.47
1-00-1112	2017 BOND - CURRENT LIABILITY	285,000.00	290,000.00
1-00-1113	2014 BOND - CURRENT	155,000.00	160,000.00
1-00-1118	2012- 3B BOND CURRENT	115,000.00	125,000.00
1-00-1120	2012- 3D BOND CURRENT	310,000.00	315,000.00
1-00-1122	EDUCATIONAL PROJECT	719.55	706.45
	CURRENT LIABILITY	1,795,800.26	2,290,085.47
LONG TERM LIABILITY			
1-00-1200	DEPOSITS DUE LND DEVELOPERS	24,103.29	24,103.29
1-00-1212	2017 BOND - LONGTERM	7,340,000.00	7,050,000.00
1-00-1213	2014 BOND - LONGTERM	3,445,000.00	3,285,000.00
1-00-1218	2012 -3B BOND LONGTERM	640,000.00	515,000.00
1-00-1220	2012 -3D BOND LONGTERM	1,985,000.00	1,670,000.00
1-00-1222	ORIGINAL ISSUE DISCOUNT	(8,395.04)	(7,029.92)
1-00-1223	ORIGINAL ISSUE 2014 PREMIUM	151,928.60	147,510.67
1-00-1224	ORIGINAL ISSUE 2017 PREMIUM	529,735.61	508,810.39
1-00-1250	DEFERRED INFLOW OF RESOURCES	21,286.00	122,584.00
1-00-1300	NET PENSION LIABILITY	55,156.00	0.00
	LONG TERM LIABILITY	14,183,814.46	13,315,978.43
Total Liabilities		15,885,920.01	15,534,141.38

COMPARATIVE BALANCE SHEET - PERIOD ENDING 11/30/2018

GL Number	Description	PERIOD ENDED 11/30/2017	PERIOD ENDED 11/30/2018
*** Fund Balance ***			
EQUITY			
1-00-1500	INV IN CAP ASSETS NET LIAB	16,617,480.56	16,977,473.62
1-00-1515	UNRESTRICTED	1,873,387.69	1,513,394.63
	EQUITY	18,490,868.25	18,490,868.25
	Total Fund Balance	18,490,868.25	18,490,868.25
	Beginning Fund Balance	18,490,868.25	18,490,868.25
	Net of Revenues VS Expenditures - 17-18		416,590.50
	*17-18 End FB/18-19 Beg FB	18,490,868.25	
	Net of Revenues VS Expenditures - Current Year	159,991.89	106,429.06
	Ending Fund Balance	18,490,868.25	18,907,458.75
	Total Liabilities And Fund Balance	34,536,780.15	34,548,029.19

* Year Not Closed

**GL's being moved to assets per auditor. Working with BS&A technical team to correct.

BUDGET STATEMENT - PERIOD ENDING 11/30/18

GL NUMBER	DESCRIPTION	ACTIVITY FOR	MONTHLY ALLOCATION	YTD BALANCE	BUDGET	% BDGT USED
		MONTH	FOR PERIOD		YEAR-TO-DATE	
		11/30/2018	11/30/2018	11/30/2018	THRU 11/30/18	
Revenues						
REVENUES						
1-01-2001	REVENUES, WATER SERVICES	178,583.24	187,398.24	356,972.46	373,700.39	16.32
1-01-2003	REVENUES, ACCESS FEE-WATER	0.00	183.33	0.00	336.74	0.00
1-01-2005	REVENUES, SEWER SERVICES	163,532.97	169,911.44	326,082.76	337,319.80	15.89
1-01-2010	REVENUES, PENALTIES RECONNECTS	10,713.34	9,236.75	23,709.38	19,724.75	20.62
1-01-2015	WATER TAP	0.00	1,648.27	0.00	4,043.84	0.00
1-01-2020	SEWER TAP CHARGES	0.00	182.40	0.00	339.35	0.00
1-01-2022	SEWER ACCESS FEE	250.00	113.89	250.00	120.56	50.00
1-01-2035	OTHER OPERATING REVENUE	1,495.00	1,117.87	6,103.01	2,437.52	30.52
1-01-2045	SALE OF FIXED ASSETS	0.00	355.91	0.00	355.91	0.00
1-01-2501	INTEREST INCOME	6,014.14	5,833.33	12,097.37	11,666.66	17.28
1-01-2508	MISC NON-OPERATING REVENUE	0.00	1.38	0.00	1.61	0.00
1-01-2510	OTHER NON-OPERATING REV	0.00	430.10	0.00	430.10	0.00
1-01-2514	REIMBURSE GARBAGE BILLING	1,132.50	1,132.50	2,265.00	2,265.00	16.67
REVENUES		361,721.19	377,545.41	727,479.98	752,742.23	16.23
TOTAL REVENUES		361,721.19	377,545.41	727,479.98	752,742.23	16.23
Expenditures						
ADMINISTRATIVE						
1-30-3001	REGULAR WAGES-ADMIN	17,696.55	22,556.77	35,966.96	45,113.54	12.27
1-30-3002	ADMN OVERTIME WAGES	0.00	7.69	0.00	15.38	0.00
1-30-3003	DIRECTORS WAGES	325.00	325.00	650.00	650.00	16.67
1-30-3005	EMPLOYER PORTION P/R TAX ADMIN	1,657.95	1,705.23	2,972.43	3,410.46	13.41
1-30-3008	ST RETIREMENT CONTRIBUTION-ADM	442.92	583.92	920.57	1,167.84	12.13
1-30-3011	GROUP HEALTH INSURANCE ADMIN	3,038.40	3,474.17	6,076.80	6,948.34	14.58
1-30-3020	ADMIN-INCENTIVE BONUS	4,270.65	4,920.00	4,270.65	4,920.00	86.80
1-30-3501	TRNING & REGISTR FEES / MEMBRSH DUES -	(3,074.83)	257.33	(1,354.83)	514.66	(43.87)
1-30-3505	TRAINING MEALS & LODGING-ADMIN	(393.94)	89.58	0.00	179.16	0.00
1-30-3510	MILEAGE, TRAVEL	286.67	333.33	634.93	666.66	15.87
1-30-4011	MISCELLANEOUS EXPENSE-ADMIN	34.62	47.50	34.62	95.00	6.07
1-30-4015	FUEL-ADMIN	0.00	41.67	29.74	83.34	5.95
1-30-4030	VEHICLE REPAIRS-ADMIN	0.00	41.67	0.00	83.34	0.00
1-30-4035	OFFICE SUPPLIES	261.60	490.25	511.59	980.50	8.70
1-30-4050	MACH & EQUIP-OFF	0.00	18.25	0.00	36.50	0.00
1-30-4055	POSTAGE-BILLING	300.00	1,397.50	3,025.00	2,795.00	18.04
1-30-4515	TELEPHONE	1,211.90	1,380.00	2,284.54	2,760.00	13.80
1-30-4516	CMMS DATA PLAN - ADMIN	26.97	27.75	53.94	55.50	16.20
1-30-6011	UNIFORMS - ADMIN	0.00	83.33	0.00	166.66	0.00
1-30-6501	MAINTENANCE CONTRACTS	503.05	10,334.00	11,040.78	10,915.90	25.98
1-30-6540	FREIGHT EXPENSE ADMIN	0.00	9.58	0.00	19.16	0.00
1-30-6548	BANK CHARGES	0.00	4.00	0.00	8.00	0.00
ADMINISTRATIVE		26,587.51	48,128.52	67,117.72	81,584.94	14.38
WATER OPERATIONS EXPENSE						
1-35-3001	REGULAR WAGES-SHOP	22,150.41	27,552.15	43,306.92	55,104.30	12.09
1-35-3002	OVERTIME WAGES-SHOP	1,392.45	1,538.46	3,991.80	3,076.92	19.96
1-35-3005	EMPLOYER PORTION P/R TAX-SHOP	2,203.40	2,044.69	3,927.18	4,089.38	14.77
1-35-3008	ST RETIREMENT CONTRIBUTION-SHP	554.47	655.08	1,124.02	1,310.16	13.20
1-35-3011	GROUP HEALTH - WATER	4,566.70	4,634.17	9,133.40	9,268.34	16.42
1-35-3020	SHOP-INCENTIVE BONUS	6,416.38	6,390.00	6,416.38	6,390.00	100.41
1-35-3501	TRAINING-REGISTRATION FEE - WATER	0.00	151.42	131.62	302.84	7.24
1-35-3505	TRAINING-MEALS & LODGING	0.00	82.33	0.00	164.66	0.00
1-35-4001	CHEMICALS-CHLORINE WATER SUP	1,386.00	1,787.77	3,762.00	2,863.09	20.59
1-35-4005	CHEMICALS-FLUORIDE	0.00	642.46	382.50	1,071.01	5.79
1-35-4013	BUILDING MAINT & EXP - WATER	0.00	416.67	0.00	833.34	0.00
1-35-4015	FUEL - WATER	1,281.60	951.67	2,371.56	1,903.34	20.77
1-35-4020	VEHICLES & EQUIPMENT OIL	39.22	14.50	39.22	29.00	22.54
1-35-4025	VEHICLES & EQUIPMENT TIRES	73.50	156.08	73.50	312.16	3.92
1-35-4030	VEHICLE REPAIRS - WATER	2,463.18	998.33	2,719.02	1,996.66	22.70
1-35-4032	WELLS- MAINT/REPAIR	72.89	1,250.00	(2,258.98)	2,500.00	(15.06)
1-35-4033	SUPPLY STATION REPAIR	0.00	416.67	0.00	833.34	0.00
1-35-4035	OFFICE SUPPLIES	6.47	22.58	30.47	45.16	11.24
1-35-4045	SMALL TOOLS	109.87	125.00	147.20	250.00	9.81
1-35-4050	MACH & EQUIP-REPAIRS	75.00	416.67	766.80	833.34	15.34
1-35-4051	METER PURCHASE & INSTALL	705.00	1,302.42	855.00	2,604.84	5.47
1-35-4052	METER MAINT/REPAIR	0.00	833.33	0.00	1,666.66	0.00
1-35-4053	PIPE	0.00	309.58	0.00	619.16	0.00
1-35-4054	ST & ROW REPAIR	0.00	409.25	765.04	818.50	15.58
1-35-4056	FIRE HYDRANT MAINT & REPAIR	0.00	416.67	0.00	833.34	0.00
1-35-4499	MISC SUPPLIES/MATERIALS - WATER	591.11	1,664.42	7,891.12	3,328.84	39.51
1-35-4501	ELECTRICITY-WELLS	16,325.30	17,346.73	32,626.72	35,784.10	14.54
1-35-4502	ELECTRICITY-WATER SUPPLY	2,307.72	2,661.91	4,948.54	5,762.30	13.80
1-35-4516	CMMS DATA PLAN - WATER	224.21	239.83	448.44	479.66	15.58
1-35-6011	UNIFORMS	195.57	254.17	420.65	508.34	13.79
1-35-6540	FREIGHT EXPENSE WATER	29.14	279.17	940.05	558.34	28.06
1-35-6542	TELEMETRY REPAIRS	0.00	83.33	0.00	166.66	0.00
1-35-6545	LABORATORY TEST	602.62	2,916.67	1,089.57	5,833.34	3.11
WATER OPERATIONS EXPENSE		63,772.21	78,964.18	126,049.74	152,141.12	13.63

BUDGET STATEMENT - PERIOD ENDING 11/30/18

GL NUMBER	DESCRIPTION	ACTIVITY FOR	MONTHLY ALLOCATION	YTD BALANCE	BUDGET	% BDGT
		MONTH	FOR PERIOD		YEAR-TO-DATE	
		11/30/2018	11/30/2018	11/30/2018	THRU 11/30/18	USED
WASTE WATER OPERATIONS						
1-38-3001	REGULAR WAGES-WASTE WATER	23,011.42	28,004.92	48,701.61	56,009.84	13.38
1-38-3002	OVERTIME-WASTE WATER	1,542.81	1,923.08	5,227.39	3,846.16	20.91
1-38-3005	EMPLOYER PORTION P/R TAX	2,112.12	2,052.46	4,177.60	4,104.92	15.66
1-38-3008	ST RETIREMENT-WASTE WATER	756.97	838.85	1,651.12	1,677.70	15.14
1-38-3011	GROUP HEALTH-WASTE WATER	5,381.60	5,037.00	10,763.20	10,074.00	17.81
1-38-3020	WASTE WATER-INCENTIVE BONUS	5,360.15	7,093.00	5,360.15	7,093.00	75.57
1-38-3501	TRAINING FEE-WASTE WATER	0.00	149.00	120.87	298.00	6.76
1-38-3505	TRAINING MEALS LODGE	0.00	20.67	0.00	41.34	0.00
1-38-4009	SULFUR DIOXIDE	234.00	187.00	234.00	374.00	10.43
1-38-4010	OTHER CHEMICALS	0.00	436.83	0.00	873.66	0.00
1-38-4012	EFFLUENT CHLORINE	990.00	755.61	2,178.00	2,232.33	19.27
1-38-4013	BUILDING MAINT & EXP - WASTE	0.00	371.08	0.00	742.16	0.00
1-38-4015	FUEL-WASTE WATER	532.40	1,217.50	2,352.05	2,435.00	16.10
1-38-4020	VEHICLES & EQUIPMENT - OIL	0.00	51.42	0.00	102.84	0.00
1-38-4025	TIRES -WASTE WATER	390.88	125.25	886.80	250.50	59.00
1-38-4027	EQUIPMENT RENTAL-WASTEWATER	0.00	416.67	0.00	833.34	0.00
1-38-4030	VEHICLES REPAIR-WASTE WATER	667.56	416.67	1,014.26	833.34	20.29
1-38-4031	SEWER LINE MAINTENANCE	0.00	2,916.67	0.00	5,833.34	0.00
1-38-4034	LIFT STATION REPAIR/MAINTENANCE	54.87	902.50	93.25	1,805.00	0.86
1-38-4035	OFFICE SUPPLIES	0.00	39.83	0.00	79.66	0.00
1-38-4036	LAGOON MAINT & REPAIR	4,482.29	4,166.67	4,858.68	8,333.34	9.72
1-38-4045	SMALL TOOLS	37.68	150.00	41.47	300.00	2.30
1-38-4050	MACHINE & EQUIPMENT REPAIR	(757.02)	416.67	0.00	833.34	0.00
1-38-4053	PIPE-WASTE WATER	0.00	166.67	0.00	333.34	0.00
1-38-4054	ST & ROW REPAIR	0.00	756.83	3,100.80	1,513.66	34.14
1-38-4499	MISC SUPPLIES-WASTE WATER	0.00	163.33	86.97	326.66	4.44
1-38-4501	ELECTRICITY-SEWER	15,490.55	16,758.23	31,020.99	34,983.49	13.53
1-38-4516	CMMS DATA PLAN - WASTEWATER	244.23	230.50	488.46	461.00	17.66
1-38-4517	SCADA COMS	682.14	700.58	1,364.16	1,401.16	16.23
1-38-6011	UNIFORMS-WASTE WATER	266.26	336.50	546.44	673.00	13.53
1-38-6540	FREIGHT EXPENSE WASTEWATER	158.46	181.17	745.90	362.34	34.31
1-38-6545	LAB TEST - WASTE WATER	1,277.99	1,416.67	3,106.99	2,833.34	18.28
WASTE WATER OPERATIONS		62,917.36	78,399.83	128,121.16	151,894.80	13.84
GENERAL EXPENSES						
1-40-3014	CONSULTANTS	0.00	2,500.00	0.00	5,000.00	0.00
1-40-3015	CONTRACT SERVICES	0.00	416.67	0.00	833.34	0.00
1-40-3501	TRAINING FEES / MEMBERSHIP DUES	0.00	208.33	0.00	416.66	0.00
1-40-4011	MISCELLANEOUS EXPENSE	159.24	136.58	279.24	273.16	17.04
1-40-4013	BUILDING MAINT & EXP - GEN	0.00	833.33	0.00	1,666.66	0.00
1-40-4014	FOUNTAIN MAINT	0.00	25.67	0.00	51.34	0.00
1-40-4035	OFFICE SUPPLIES	0.00	170.08	0.00	340.16	0.00
1-40-4037	EXTERMINATOR SERVICE	25.00	69.50	50.00	139.00	6.00
1-40-4040	JANITORIAL SUPPLIES	463.00	179.92	513.68	359.84	23.79
1-40-4042	SAFETY SUPPLIES	18.74	130.42	362.83	260.84	23.18
1-40-4045	SMALL TOOLS - GENERAL	0.00	130.00	349.99	260.00	22.44
1-40-4054	ST & R/W REPAIR	0.00	304.83	0.00	609.66	0.00
1-40-4501	ELECTRICITY-GENERAL	878.27	785.00	2,029.91	1,818.71	17.83
1-40-4505	NATURAL GAS-GENERAL	8.32	9.94	8.32	28.42	0.48
1-40-4516	CMMS DATA PLAN - GENERAL	4.00	12.67	8.00	25.34	5.26
1-40-5001	ENGINEERING	0.00	208.33	0.00	416.66	0.00
1-40-5005	AUDIT FEES	8,250.00	5,274.45	13,500.00	10,423.61	90.00
1-40-5006	COMPUTER CONSULT & ACCT FEES	0.00	159.83	218.75	319.66	11.41
1-40-5007	TRUSTEE FEES	530.00	495.51	530.00	495.51	10.67
1-40-5008	EMPLOYEE RELATIONS	1,027.29	418.58	1,185.77	837.16	23.61
1-40-5010	LEGAL FEES	22,859.25	0.00	22,859.25	0.00	100.00
1-40-5520	EASEMENT / R-ROAD R O W	0.00	0.00	740.00	1,013.32	43.58
1-40-6505	INS-M\PERIL-BLDGS-OFF\RD EQUIP	3,217.75	3,267.33	6,435.50	6,534.66	16.41
1-40-6510	INSURANCE AUTO FLEET	1,301.08	1,217.67	2,602.16	2,435.34	17.81
1-40-6515	INS-E & O	322.58	263.58	585.16	527.16	18.50
1-40-6518	INS UNEMPLOYMENT	0.00	220.82	0.00	824.63	0.00
1-40-6521	INS WORKMAN COMP	2,618.00	2,291.67	5,391.00	4,583.34	19.60
1-40-6535	PUBLICATION FEES	0.00	329.58	0.00	659.16	0.00
1-40-6540	FREIGHT EXPENSE GENERAL	6.00	99.00	130.11	198.00	10.95
1-40-6985	BAD DEBT-WATER & SEWER	(203.51)	(437.83)	(621.37)	(875.66)	11.83
1-40-6987	BAD DEBT-UTILITY TAX	(1.13)	(7.75)	(2.19)	(15.50)	2.35
GENERAL EXPENSES		41,483.88	19,713.71	57,156.11	40,460.18	29.69
TOTAL EXPENDITURES		194,760.96	225,206.24	378,444.73	426,081.04	15.08
TOTAL REVENUES - ALL FUNDS						
		361,721.19	377,545.41	727,479.98	752,742.23	16.23
TOTAL EXPENDITURES - ALL FUNDS						
		194,760.96	225,206.24	378,444.73	426,081.04	15.08
NET OF REVENUES & EXPENDITURES						
		166,960.23	152,339.17	349,035.25	326,661.19	17.70

COMPARATIVE INCOME STATEMENT - PERIOD ENDING 11/30/18

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2018	ACTIVITY FOR MONTH 11/30/2017	ACTIVITY DIFF 11/30/2018 11/30/2017	YTD BALANCE 11/30/2018	YTD BALANCE 11/30/2017
Revenues						
REVENUES						
1-01-2001	REVENUES, WATER SERVICES	178,583.24	191,586.13	(13,002.89)	356,972.46	372,559.56
1-01-2003	REVENUES, ACCESS FEE-WATER	0.00	0.00	0.00	0.00	500.00
1-01-2005	REVENUES, SEWER SERVICES	163,532.97	176,046.77	(12,513.80)	326,082.76	343,557.37
1-01-2010	REVENUES, PENALTIES RECONNECTS	10,713.34	8,867.47	1,845.87	23,709.38	20,193.70
1-01-2015	WATER TAP	0.00	0.00	0.00	0.00	5,735.00
1-01-2022	SEWER ACCESS FEE	250.00	0.00	250.00	250.00	0.00
1-01-2035	OTHER OPERATING REVENUE	1,495.00	1,785.00	(290.00)	6,103.01	3,340.00
1-01-2501	INTEREST INCOME	6,014.14	4,464.63	1,549.51	12,097.37	8,702.43
1-01-2510	OTHER NON-OPERATING REV	0.00	1,604.80	(1,604.80)	0.00	1,604.80
1-01-2514	REIMBURSE GARBAGE BILLING	1,132.50	1,132.50	0.00	2,265.00	2,265.00
REVENUES		361,721.19	385,487.30	(23,766.11)	727,479.98	758,457.86
TOTAL REVENUES		361,721.19	385,487.30	(23,766.11)	727,479.98	758,457.86
Expenditures						
ADMINISTRATIVE						
1-30-3001	REGULAR WAGES-ADMIN	17,696.55	18,934.17	(1,237.62)	35,966.96	37,874.17
1-30-3002	ADMN OVERTIME WAGES	0.00	0.00	0.00	0.00	7.60
1-30-3003	DIRECTORS WAGES	325.00	325.00	0.00	650.00	650.00
1-30-3005	EMPLOYER PORTION P/R TAX ADMIN	1,657.95	1,572.26	85.69	2,972.43	2,960.23
1-30-3008	ST RETIREMENT CONTRIBUTION-ADM	442.92	634.86	(191.94)	920.57	1,269.95
1-30-3011	GROUP HEALTH INSURANCE ADMN	3,038.40	3,725.48	(687.08)	6,076.80	7,450.96
1-30-3020	ADMN-INCENTIVE BONUS	4,270.65	2,423.19	1,847.46	4,270.65	2,423.19
1-30-3501	TRNING & REGISTR FEES / MEMBRSH P DUES -	(3,074.83)	0.00	(3,074.83)	(1,354.83)	0.00
1-30-3505	TRAINING MEALS & LODGING-ADMIN	(393.94)	40.00	(433.94)	0.00	405.00
1-30-3510	MILEAGE, TRAVEL	286.67	241.82	44.85	634.93	558.01
1-30-4011	MISCELLANEOUS EXPENSE-ADMN	34.62	0.00	34.62	34.62	59.10
1-30-4015	FUEL-ADMIN	0.00	87.70	(87.70)	29.74	87.70
1-30-4035	OFFICE SUPPLIES	261.60	270.14	(8.54)	511.59	3,125.09
1-30-4050	MACH & EQUIP:OFF	0.00	160.00	(160.00)	0.00	160.00
1-30-4055	POSTAGE-BILLING	300.00	2,701.00	(2,401.00)	3,025.00	2,926.00
1-30-4515	TELEPHONE	1,211.90	1,263.51	(51.61)	2,284.54	2,318.38
1-30-4516	CMMS DATA PLAN - ADMIN	26.97	26.97	0.00	53.94	53.94
1-30-6501	MAINTENANCE CONTRACTS	503.05	262.73	240.32	11,040.78	720.46
1-30-6540	FREIGHT EXPENSE ADMIN	0.00	66.70	(66.70)	0.00	72.70
ADMINISTRATIVE		26,587.51	32,735.53	(6,148.02)	67,117.72	63,122.48
WATER OPERATION EXPENSE						
1-35-3001	REGULAR WAGES-SHOP	22,150.41	22,320.08	(169.67)	43,306.92	45,361.58
1-35-3002	OVERTIME WAGES-SHOP	1,392.45	521.77	870.68	3,991.80	1,967.88
1-35-3005	EMPLOYER PORTION P/R TAX-SHOP	2,203.40	1,877.07	326.33	3,927.18	3,650.84
1-35-3008	ST RETIREMENT CONTRIBUTION-SHP	554.47	627.48	(73.01)	1,124.02	1,283.72
1-35-3011	GROUP HEALTH - WATER	4,566.70	4,097.41	469.29	9,133.40	8,213.02
1-35-3020	SHOP-INCENTIVE BONUS	6,416.38	3,014.34	3,402.04	6,416.38	3,014.34
1-35-3501	TRAINING-REGISTRATION FEE - WATER	0.00	0.00	0.00	131.62	11.00
1-35-3505	TRAINING-MEALS & LODGING	0.00	0.00	0.00	0.00	199.00
1-35-4001	CHEMICALS-CHLORINE WATER SUP	1,386.00	0.00	1,386.00	3,762.00	2,646.00
1-35-4005	CHEMICALS-FLUORIDE	0.00	0.00	0.00	382.50	765.00
1-35-4015	FUEL - WATER	1,281.60	592.95	688.65	2,371.56	1,424.04
1-35-4020	VEHICLES & EQUIPMENT OIL	39.22	14.94	24.28	39.22	14.94
1-35-4025	VEHICLES & EQUIPMENT TIRES	73.50	0.00	73.50	73.50	288.40
1-35-4030	VEHICLE REPAIRS - WATER	2,463.18	25.42	2,437.76	2,719.02	214.92
1-35-4032	WELLS- MAINT/REPAIR	72.89	35.07	37.82	(2,258.98)	101.07
1-35-4035	OFFICE SUPPLIES	6.47	79.76	(73.29)	30.47	79.76
1-35-4045	SMALL TOOLS	109.87	207.49	(97.62)	147.20	(37.11)
1-35-4050	MACH & EQUIP-REPAIRS	75.00	4,533.89	(4,458.89)	766.80	4,594.23
1-35-4051	METER PURCHASE & INSTALL	705.00	0.00	705.00	855.00	3,159.08
1-35-4052	METER MAINT/REPAIR	0.00	1,414.42	(1,414.42)	0.00	2,604.38
1-35-4053	PIPE	0.00	912.00	(912.00)	0.00	1,457.40
1-35-4054	ST & ROW REPAIR	0.00	0.00	0.00	765.04	0.00
1-35-4056	FIRE HYDRANT MAINT & REPAIR	0.00	1,378.00	(1,378.00)	0.00	1,378.00
1-35-4499	MISC SUPPLIES/MATERIALS - WATER	591.11	1,584.00	(992.89)	7,891.12	2,949.16
1-35-4501	ELECTRICITY-WELLS	16,325.30	17,124.81	(799.51)	32,626.72	33,572.66
1-35-4502	ELECTRICITY-WATER SUPPLY	2,307.72	2,649.92	(342.20)	4,948.54	5,659.99
1-35-4516	CMMS DATA PLAN - WATER	224.21	386.39	(162.18)	448.44	611.00
1-35-6011	UNIFORMS	195.57	253.91	(58.34)	420.65	475.48
1-35-6540	FREIGHT EXPENSE WATER	29.14	129.67	(100.53)	940.05	227.90
1-35-6545	LABORATORY TEST	602.62	477.00	125.62	1,089.57	1,140.07
WATER OPERATION EXPENSE		63,772.21	64,257.79	(485.58)	126,049.74	127,027.75

COMPARATIVE INCOME STATEMENT - PERIOD ENDING 11/30/18

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2018	ACTIVITY FOR MONTH 11/30/2017	ACTIVITY DIFF 11/30/2018 11/30/2017	YTD BALANCE 11/30/2018	YTD BALANCE 11/30/2017
WASTE WATER OPERATIONS						
1-38-3001	REGULAR WAGES-WASTE WATER	23,011.42	25,553.60	(2,542.18)	48,701.61	51,107.20
1-38-3002	OVERTIME-WASTE WATER	1,542.81	1,634.14	(91.33)	5,227.39	3,607.94
1-38-3005	EMPLOYER PORTION P/R TAX	2,112.12	2,180.88	(68.76)	4,177.60	4,131.33
1-38-3008	ST RETIREMENT-WASTE WATER	756.97	1,152.54	(395.57)	1,651.12	2,316.48
1-38-3011	GROUP HEALTH-WASTE WATER	5,381.60	5,249.56	132.04	10,763.20	10,508.22
1-38-3020	WASTE WATER-INCENTIVE BONUS	5,360.15	3,321.97	2,038.18	5,360.15	3,321.97
1-38-3501	TRAINING FEE-WASTE WATER	0.00	0.00	0.00	120.87	285.00
1-38-4009	SULFUR DIOXIDE	234.00	0.00	234.00	234.00	117.00
1-38-4012	EFFLUENT CHLORINE	990.00	0.00	990.00	2,178.00	1,323.00
1-38-4013	BUILDING MAINT & EXP - WASTE	0.00	0.00	0.00	0.00	800.00
1-38-4015	FUEL-WASTE WATER	532.40	1,026.65	(494.25)	2,352.05	2,327.83
1-38-4020	VEHICLES & EQUIPMENT - OIL	0.00	7.80	(7.80)	0.00	7.80
1-38-4025	TIRES -WASTE WATER	390.88	347.56	43.32	886.80	1,033.88
1-38-4030	VEHICLES REPAIR-WASTE WATER	667.56	57.05	610.51	1,014.26	208.65
1-38-4034	LIFT STATION REPAIR/MAINTENANCE	54.87	48.38	6.49	93.25	486.34
1-38-4035	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	5.15
1-38-4036	LAGOON MAINT & REPAIR	4,482.29	8,518.66	(4,036.37)	4,858.68	19,302.34
1-38-4045	SMALL TOOLS	37.68	0.00	37.68	41.47	164.85
1-38-4050	MACHINE & EQUIPMENT REPAIR	(757.02)	6.97	(763.99)	0.00	47.14
1-38-4054	ST & ROW REPAIR	0.00	0.00	0.00	3,100.80	0.00
1-38-4499	MISC SUPPLIES-WASTE WATER	0.00	188.28	(188.28)	86.97	480.56
1-38-4501	ELECTRICITY-SEWER	15,490.55	16,180.32	(689.77)	31,020.99	34,477.79
1-38-4516	CMMS DATA PLAN - WASTEWATER	244.23	82.41	161.82	488.46	326.64
1-38-4517	SCADA COMS	682.14	681.98	0.16	1,364.16	1,363.30
1-38-6011	UNIFORMS-WASTE WATER	266.26	357.37	(91.11)	546.44	658.68
1-38-6540	FREIGHT EXPENSE WASTEWATER	158.46	58.45	100.01	745.90	192.44
1-38-6545	LAB TEST - WASTE WATER	1,277.99	1,199.70	78.29	3,106.99	2,444.23
WASTE WATER OPERATIONS		62,917.36	67,854.27	(4,936.91)	128,121.16	141,045.76
GENERAL EXPENSES						
1-40-3501	TRAINING FEES / MEMBERSHIP DUES	0.00	245.00	(245.00)	0.00	245.00
1-40-4011	MISCELLEOUS EXPENSE	159.24	120.00	39.24	279.24	240.00
1-40-4013	BUILDING MAINT & EXP - GEN	0.00	0.00	0.00	0.00	416.04
1-40-4014	FOUNTAIN MAINT	0.00	225.00	(225.00)	0.00	225.00
1-40-4037	EXTERMINATOR SERVICE	25.00	25.00	0.00	50.00	50.00
1-40-4040	JANITORIAL SUPPLIES	463.00	152.56	310.44	513.68	327.51
1-40-4042	SAFETY SUPPLIES	18.74	353.65	(334.91)	362.83	353.65
1-40-4045	SMALL TOOLS - GENERAL	0.00	453.00	(453.00)	349.99	1,138.98
1-40-4501	ELECTRICITY-GENERAL	878.27	866.04	12.23	2,029.91	2,000.11
1-40-4505	NATURAL GAS-GENERAL	8.32	8.32	0.00	8.32	16.64
1-40-4516	CMMS DATA PLAN - GENERAL	4.00	4.00	0.00	8.00	8.00
1-40-5005	AUDIT FEES	8,250.00	8,800.00	(550.00)	13,500.00	10,000.00
1-40-5006	COMPUTER CONSULT & ACCT FEES	0.00	105.00	(105.00)	218.75	210.00
1-40-5007	TRUSTEE FEES	530.00	530.00	0.00	530.00	530.00
1-40-5008	EMPLOYEE RELATIONS	1,027.29	510.46	516.83	1,185.77	608.54
1-40-5010	LEGAL FEES	22,859.25	0.00	22,859.25	22,859.25	0.00
1-40-5520	EASEMENT / R-ROAD R O W	0.00	0.00	0.00	740.00	740.00
1-40-6505	INS-M\PERIL-BLDGS-OFF\RD EQUIP	3,217.75	3,152.33	65.42	6,435.50	6,304.66
1-40-6510	INSURANCE AUTO FLEET	1,301.08	1,050.50	250.58	2,602.16	2,101.00
1-40-6515	INS-E & O	322.58	256.58	66.00	585.16	513.16
1-40-6521	INS WORKMAN COMP	2,618.00	2,843.00	(225.00)	5,391.00	5,876.00
1-40-6540	FREIGHT EXPENSE GENERAL	6.00	49.48	(43.48)	130.11	55.48
1-40-6985	BAD DEBT-WATER & SEWER	(203.51)	(156.66)	(46.85)	(621.37)	(535.94)
1-40-6987	BAD DEBT-UTILITY TAX	(1.13)	(2.23)	1.10	(2.19)	(5.28)
1-40-6988	BAD DEBT-GARBAGE	(74.05)	(200.33)	126.28	(258.29)	(279.05)
GENERAL EXPENSES		41,409.83	19,390.70	22,019.13	56,897.82	31,139.50
INTEREST EXPENSES						
1-45-6585	2012 Series Int Exp	5,883.89	8,537.22	(2,653.33)	7,985.35	17,074.44
1-45-6590	2017 BOND INTEREST EXPENSE	19,934.17	20,801.39	(867.22)	18,219.91	41,602.78
1-45-6599	2014 BOND INT EXPENSE	8,871.91	9,418.81	(546.90)	8,539.03	18,837.62
INTEREST EXPENSES		34,689.97	38,757.42	(4,067.45)	34,744.29	77,514.84
DEPRECIATION/AMORTIZATION						
1-40-6999	DEPRECIATION EXPENSE	114,406.31	79,307.82	35,098.49	208,120.19	158,615.64
DEPRECIATION/AMORTIZATION		114,406.31	79,307.82	35,098.49	208,120.19	158,615.64
TOTAL EXPENDITURES		343,783.19	302,303.53	41,479.66	621,050.92	598,465.97
TOTAL REVENUES - ALL FUNDS						
		361,721.19	385,487.30	(23,766.11)	727,479.98	758,457.86
TOTAL EXPENDITURES - ALL FUNDS						
		343,783.19	302,303.53	41,479.66	621,050.92	598,465.97
NET OF REVENUES & EXPENDITURES						
		17,938.00	83,183.77	(65,245.77)	106,429.06	159,991.89

ANNUAL OPERATIONS FY19

Capital Expenditure Summary Status Report

Project #	Project Description	Budgeted Amount	Prior Proj's Exp	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	FY Total	Total
2015-03	Wall St Security/Clean-up	\$25,000	\$12,053.72													\$0.00	\$12,053.72
2018-01	Admin&Cust Serv Flooring	\$17,500														\$0.00	\$0.00
2018-02	Server Relocation	\$15,000	\$9,006.52	\$73.50												\$73.50	\$9,080.02
2018-07	WWTP Recycle Pump/Valve Replacement	\$40,000	\$25,476.47	\$2,500.00												\$2,500.00	\$27,976.47
2018-08	Well Bermad Valve Replacement	\$25,000														\$0.00	\$0.00
2019-02	IT System	\$4,000														\$0.00	\$0.00
2019-03	(2) New Vehicles & Forklift	\$60,000														\$0.00	\$0.00
2019-04	New Dump Truck	\$100,000														\$0.00	\$0.00
2019-05	Various Equipment	\$41,000														\$0.00	\$0.00
2019-06	Ammonia Testing Kit	\$4,000														\$0.00	\$0.00
	Budgeted SubTotal	\$331,500	\$46,536.71	\$2,573.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,573.50	\$49,110.21
1-00-0600	CONSTRUCTION IN PROGRESS															\$0.00	\$0.00
1-00-0618	O/M REVENUE		\$0.00													\$0.00	\$0.00
1-00-0620	O/M RESERVE FUND		\$46,536.71	\$2,573.50												\$2,573.50	\$49,110.21
			\$46,536.71	\$2,573.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,573.50	\$49,110.21

SYSTEMS CAP-X FY19

Capital Expenditure Summary Status Report

Project #	Project Description	Budgeted Amount	Prior Proj's Exp	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	FY Total	Total
2014-03	10 Yr Tank Rehab Program	\$920,000	\$910,580.00													\$0.00	\$910,580.00
2019-01	(2) New Aerators	\$65,000														\$0.00	\$0.00
2019-07	FY19 Wells	\$325,000														\$0.00	\$0.00
2019-08	SCADA 2018	\$175,000														\$0.00	\$0.00
2019-09	Booster A	\$75,000														\$0.00	\$0.00
	Budgeted SubTotal	\$1,560,000	\$910,580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$910,580.00
1-00-0600	CONSTRUCTION IN PROGRESS															\$0.00	\$0.00
1-00-0618	O/M REVENUE															\$0.00	\$0.00
1-00-0620	O/M RESERVE FUND		\$910,580.00													\$0.00	\$910,580.00
			\$910,580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$910,580.00

Initial Funds Received \$8,006,973
 Less Bank service chges
 Add Interest Received \$90,807.71
 Less Issuance Cost Paid \$0
 Funds Avail Before \$8,097,781
 Expenditures

Approved by Board - 3/21/17

CAPITAL EXPENDITURE BUDGET
 2017 BOND
 COST CODE 1-00-0617

Project Description	Budgeted Cost	Project #	Vendor	Date	Amount	Budgeted Balance				
WATER SYSTEM IMPROVEMENTS* (FROM 2014 PROJ - CHANGE ORD #3)	\$356,818	B17-1	CRAWFORD GRADING	5/22/17	\$ 175,365.49	\$ -				
			CRAWFORD GRADING	6/15/17	\$ 171,513.27					
			CRAWFORD GRADING	7/18/17	\$ 9,938.91					
WWTP INFLUENT - LIFT STN & SCREEN**	\$1,860,404	B17-2	SCHMIDT ENVIRONMENTAL	5/7/18	\$ 396,253.54	\$ 206,711.99				
			SCHMIDT ENVIRONMENTAL	6/7/18	\$ 326,230.00					
			SCHMIDT ENVIRONMENTAL	7/12/18	\$ 184,002.95					
			SCHMIDT ENVIRONMENTAL	8/9/18	\$ 139,781.31					
			SCHMIDT ENVIRONMENTAL	9/13/18	\$ 244,029.01					
			SCHMIDT ENVIRONMENTAL	10/18/18	\$ 269,877.21					
			SCHMIDT ENVIRONMENTAL	11/15/18	\$ 93,517.99					
SEWER LINE REHAB	\$2,328,860	B17-3	ALABAMA COMM. NEWSPAPERS	1/31/18	\$ 151.75	\$ 2,225,911.23				
			GULF COAST UNDERGROUND	5/7/18	\$ 20,171.54					
			GULF COAST UNDERGROUND	6/7/18	\$ 28,321.21					
			GULF COAST UNDERGROUND	7/12/18	\$ 17,716.36					
			GULF COAST UNDERGROUND	10/18/18	\$ 30,577.39					
			ALABAMA MEDIA GROUP	11/5/18	\$ 433.71					
			MONTGOMERY ADVERTISER	11/15/18	\$ 329.28					
			ALABAMA COMM. NEWSPAPERS	11/15/18	\$ 153.50					
			GULF COAST UNDERGROUND	11/15/18	\$ 5,094.03					
			LIFT STN UPGRADE - PHASE 2**	\$2,560,736	B17-4		ALABAMA MEDIA GROUP	9/27/17	\$ 507.58	\$ 518,591.71
ALABAMA COMM. NEWSPAPERS	10/17/17	\$ 185.00								
SCHMIDT ENVIRONMENTAL	2/19/18	\$ 96,810.94								
SCHMIDT ENVIRONMENTAL	3/12/18	\$ 121,946.97								
SCHMIDT ENVIRONMENTAL	4/11/18	\$ 656,700.32								
SCHMIDT ENVIRONMENTAL	5/7/18	\$ 194,275.95								
SCHMIDT ENVIRONMENTAL	6/7/18	\$ 221,692.30								
SCHMIDT ENVIRONMENTAL	7/12/18	\$ 305,800.42								
SCHMIDT ENVIRONMENTAL	8/9/18	\$ 134,340.00								
SCHMIDT ENVIRONMENTAL	9/13/18	\$ 78,625.00								
SCHMIDT ENVIRONMENTAL	10/18/18	\$ 133,399.81								
SCHMIDT ENVIRONMENTAL	11/15/18	\$ 97,860.00								
ENGINEERING	\$850,000	B17-1,2,3,4				GOODWYN, MILLS, & CAWOOD	5/22/17	\$ 51,000.00	\$ 51,850.00	
						GOODWYN, MILLS, & CAWOOD	6/1/17	\$ 76,500.00		
			GOODWYN, MILLS, & CAWOOD	7/18/17	\$ 76,500.00					
			GOODWYN, MILLS, & CAWOOD	8/8/17	\$ 127,500.00					
			GOODWYN, MILLS, & CAWOOD	9/27/17	\$ 102,000.00					
			GOODWYN, MILLS, & CAWOOD	10/17/17	\$ 51,000.00					
			GOODWYN, MILLS, & CAWOOD	11/27/17	\$ 25,500.00					
			GOODWYN, MILLS, & CAWOOD	4/11/18	\$ 33,900.00					
			GOODWYN, MILLS, & CAWOOD	5/7/18	\$ 33,900.00					
			GOODWYN, MILLS, & CAWOOD	6/7/18	\$ 50,850.00					
			GOODWYN, MILLS, & CAWOOD	7/12/18	\$ 50,850.00					
			GOODWYN, MILLS, & CAWOOD	8/9/18	\$ 50,850.00					
			GOODWYN, MILLS, & CAWOOD	9/13/18	\$ 33,900.00					
			GOODWYN, MILLS, & CAWOOD	10/18/18	\$ 16,950.00					
GOODWYN, MILLS, & CAWOOD	11/15/18	\$ 16,950.00								
Total Budget Amount	\$7,956,818		Total Expended Amount		\$ 4,953,752.74	\$ 3,003,064.93				
Uncommitted Bond Funds	\$140,964									
Total Funds Available	\$3,144,028									

NOTE: Invoices are remitted to BNYM, who processes the payments. Payments are not reflected in our Accounts Payable system.

*Budget Amount for S Rivers St transferred from 2014 bond. \$36,916 returned to 2014 bond.

**Amended per Board action 10/16/18

1 pump at South Randolph L/S went out May 19, 2017. This pump was picked up by Gilbert Pumps for evaluation on June 8, 2017. The pump brand is a Grundfos and may be covered under warranty. The damage to this pump was not covered under warranty. We have a spare pump installed and will replace in phase 2 of the lift station project. Both pumps have been installed as of December 5, 2018.

1 pump at Lakepier went out January 9, 2018. The pump brand is Flygt and we do not have a spare. The Contractor started at this location May 9, 2018 on pump replacement. The revised panel and pumps should be installed within the next month.

We now have 28 new Flygt pumps and 4 new Zoeller pumps installed in various locations as of December, 2018. The Contractor has also installed 17 new electrical panels at the lift stations.

Donald Smith Co. pulled the #2 Sludge Recycle pump at the WWTP for a rebuild. We should have the pump back on December 18, 2018. This pump has been out of service since the end of September. The pump brand is Fairbanks Morse.

We are correcting all minor system problems as they are discovered.

MEASURABLE DAILY TASKS

Task	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEP 2018	OCT 2018	NOV 2018	YTD Total FY19	YTD Avg FY19	12 Month Total Rolling	12 Month Avg Rolling
CUSTOMER SERVICE															2		
Mailed Bills	4,972	4,966	4,965	4,898	4,844	4,923	4,909	4,896	4,871	4,855	4,856	4,832	4,807	9,639	4,820	58,622	4,885
Multi-user Factor	914	914	914	914	914	914	914	914	914	914	914	925	925	1,850	925	10,990	916
Paperless Billings	384	394	398	400	414	423	435	444	446	461	476	493	505	998	499	5,289	441
Total	6,270	6,274	6,277	6,212	6,172	6,260	6,258	6,254	6,231	6,230	6,246	6,250	6,237	12,487	6,244	74,901	6,242
Read Water Meters	5,842	5,868	5,835	5,822	5,640	5,701	5,856	5,834	5,819	5,827	5,826	5,822	5,816	11,638	5,819	69,666	5,806
Reread Meters	27	12	23	24	9	6	4	8	7	2	6	8	6	14	7	115	10
Blue Notes	18	16	22	8	7	14	12	4	12	9	8	11	15	26	13	138	12
Turn Water On	154	127	184	142	176	144	170	156	136	161	146	183	146	329	165	1,871	156
Turn Water Off	90	91	102	71	80	87	89	76	75	79	68	76	76	152	76	970	81
Non Payment Disconnects	86	89	125	90	77	86	92	84	95	98	94	130	105	235	118	1,165	97
Meter/Register Change Outs	72	51	17	213	198	151	46	11	3	32	87	134	136	270	135	1,079	90
Investigation - Leaks, Chk Meters, etc	71	54	118	46	63	49	57	72	105	73	62	80	66	146	73	845	70
Claims/Invoices Paid	107	123	156	125	129	132	157	127	120	166	129	152	104	256	128	1,620	135
Inter-Agency Assistance - Donated	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0
Inter-Agency Assistance - Billed	0	0	0	0	0	0	2	0	1	0	0	0	0	0	0	3	0
Outside Agency - Billed	0	0	0	0	0	0	0	0	3	0	1	2	0	6	3	6	1
SEWER																	
Sewer Blockage Private Line	1	1	0	1	4	1	0	1	1	2	0	0	0	0	0	11	1
Sewer Service Taps	0	0	0	0	0	1	0	0	0	1	1	1	0	1	1	4	0
Sewer Manhole Check	355	574	523	501	523	439	355	136	174	105	102	82	110	192	96	3,624	302
Sewer - Other	65	33	42	75	106	117	59	79	80	81	64	64	38	102	51	838	70
WATER																	
Water Service Taps	0	0	0	0	0	0	0	1	1	2	2	0	0	0	0	6	1
Problem Water Complaints	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	2	0
Flush, Flow, Blowoffs	30	73	62	37	78	80	38	16	81	37	15	10	24	34	17	551	46
Water Line Repairs	7	6	10	8	12	12	22	16	12	13	13	20	6	26	13	150	13
Water - Other	74	70	78	62	111	78	79	63	60	62	72	91	51	142	71	877	73
WWTP																	
Total WWTP Work Orders	44	29	31	33	66	100	80	83	64	71	41	35	35	70	35	668	56
MAINTENANCE - GENERAL																	
Electrical - ALL	56	31	38	40	31	51	47	56	66	92	44	10	13	23	12	519	43
Line Locate Request	58	29	85	111	95	82	105	84	59	77	70	58	65	123	62	920	77
After hours call outs	20	22	28	18	18	16	20	24	24	20	26	14	20	34	17	250	21
Total Work Orders	812	685	912	946	1,009	1,004	969	808	850	917	762	868	702	1,570	785	10,432	869
Monthly Rainfall	0.95	3.76	1.80	6.41	3.65	6.25	5.57	3.79	3.60	8.80	2.76	4.80	6.95	12	6	58	5
Previous Yr's Rainfall	0.80	6.45	11.80	5.95	2.39	7.53	4.31	8.60	2.80	6.94	5.70	3.10	0.95	4.05	2.03	67	5.54
FULL-TIME EMPLOYEES(*25)	25	25	25	25	25	25	25	25	24	22	23	24	23		24		
PART-TIME EMPLOYEES										1	1				0		
CONTRACT EMPLOYEES															0		
*BUDGETED																	
															% OF PYMT		
WALK-IN PAYMENTS	2501	2598	2430	2461	2638	2364	2554	2355	2369	2654	2166	2509	2371	4,880	45.8%	29,469	2456
NITE DROP PAYMENTS	256	257	335	259	234	312	251	255	329	274	279	195	387	582	5.5%	3,367	281
MAIL PAYMENTS	1056	1012	1203	1076	1169	1127	1127	1151	1166	1008	1066	1092	1042	2,134	20.0%	13,239	1103
BANK DRAFT/WIRE XFER PYMTS	957	956	966	957	959	973	975	968	978	976	969	988	985	1,973	18.5%	11,650	971
PHONE PAYMENTS	103	103	98	97	110	109	100	106	113	115	105	126	115	241	2.3%	1,297	108
ONLINE PAYMENTS	250	275	274	267	288	290	300	266	305	254	274	279	334	613	5.8%	3,406	284
POS PAYMENTS	88	93	94	121	121	92	114	122	95	115	90	111	110	221	2.1%	1,278	107
TOTAL PAYMENTS	5211	5294	5400	5238	5519	5267	5421	5223	5355	5396	4949	5300	5344	10,644	100.0%	63,706	5309

AMENDED RESOLUTION
2018-03

WHEREAS, The Water Works and Sewer Board of the City of Eufaula, Alabama finds it is in the best interest of the citizens of Eufaula to appropriate \$15,000 to support and promote economic development in the City of Eufaula and surrounding area as provided herein; and,

WHEREAS, the Water Works and Sewer Board has been informed that the Industrial Development Board of the City of Eufaula plans to hire a full time Economic Developer; and,

NOW, THEREFORE, BE IT RESOLVED, that The Water Works and Sewer Board of the City of Eufaula, Alabama does hereby authorize an annual appropriation of \$15,000.00 to the Industrial Development Board of the City of Eufaula for five years contingent on the hiring and retention of a full-time economic developer by the Industrial Development Board of the City of Eufaula.

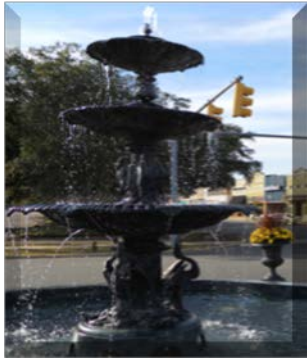
DONE THIS _____ day of _____, 2018.

THE WATER WORKS AND SEWER BOARD OF
THE CITY OF EUFAULA, ALABAMA
A MUNICIPAL CORPORATION

Jack B. Tibbs Jr., Chairman

ATTEST:

Joy White, City Clerk/Treasurer



840 W. Washington St • P.O. Box 26 • Eufaula, AL 36027
(334) 687-1225
www.eufaulawaterworks.com

Date: November 30, 2018

To: Daryl Baker

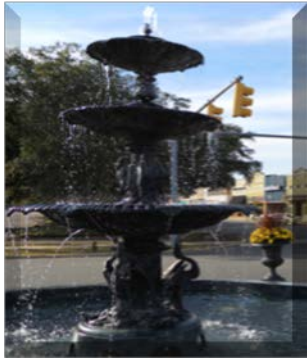
From: Christy Mann

RE: Meter Reading Vehicle

I received a new meter reading vehicle last year, a 2017 Ford F150. Joey and I discussed it, and this truck would be better utilized by the Operations Division. The amount of driving, constant turns, and large amount of time on the road, we decided a smaller, more fuel-efficient vehicle will help maintain costs, along with making the Meter Reading process easier and safer. We elected to get another Chevy Trax, the same as our current errand vehicle that we also purchased last year. The Trax has proven to be a safe, dependable vehicle and is roomy enough to house the tools and equipment necessary for meter reading and customer service tasks.

The 2019 Chevy Trax is available at Donohoo Chevrolet in Ft. Payne, AL. The Trax would be \$18,440.50 (estimated delivery fee included). It is the same cost as the 2018 model we currently have and Donohoo has the state bid. The Trax has an MPG of 25 City/33 HWY and the added features of rear safety camera. The Trax also enables us to use a local dealer, who can perform warranty and service work if needed.

I recommend we purchase the 2019 Chevy Trax from Donohoo Ford under the current state bid pricing due to the better MPG, local dealer for warranty and service work, and better standard features. I also recommend that Truck 6506 be transferred to the Operations Division once the Trax arrives.



840 W. Washington St • P.O. Box 26 • Eufaula, AL 36027
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November 27, 2018

To: Daryl Baker, GM

From: Christy Mann, Office Supervisor

RE: Counterfeit Bill Policy Request

Recently, an issue came up where a counterfeit bill was claimed to have been given by one of our CSR's to a customer. The customer had already left the office and returned hours later. The Police Dept was contacted and they retrieved the counterfeit item in question. At this time, no refund has been given as the bill cannot be proven to be given by us.

Currently, we have no internal policy on how to handle issues like this. We do have Counterfeit Detector pens that we use on higher denominations. As of today, anything \$5 and over is being marked. I am requesting direction on creation of a policy regarding the Handling of Counterfeit Items and/or possible refunds.

Thank you!

Jack B. Tibbs, Jr
Chairman

Johnny Knight
Vice-Chairman

Sidney L. "Chip" Chapman
Member

Barbara. Flurry
Member

Eugene Harris
Member

Joy White
Secretary/ Treasurer

C. Daryl Baker
General Manager